

Due diligence requirements for Small Grants

As part of our application process, we carry out a due diligence check on every applicant to make sure you are eligible and suitable for our funding.

We need to check:

- What you are applying to do is in line with the aims of your organisation and the Barnwood Trust
- There isn't a conflict of interest between you and staff/trustees of Barnwood Trust
- You have appropriate safeguarding measures in place
- You have a bank account in the name of the organisation (or a fiscal sponsor who will hold the money for you).
- You don't have another live Funded Partner Programme award, and that you have completed the monitoring for any previous Barnwood Trust grant
- You have the correct specialist training and qualifications of you are offering a specialist service (e.g. If you are providing counselling we will check the counsellors are qualified and registered with the BACP or similar)

We will ask you to provide:

- Your safeguarding policy
- A bank statement or bank header

If you aren't registered with the Charity Commission or Companies House, we will also ask for your constitution and list of directors/officers.

If you are applying with a Financial Sponsor, we will ask to see a bank statement from them and require a letter of agreement.